



# Kenowa Hills Public Schools

VALUE. SUPPORT. EMPOWER.

## BOARD OF EDUCATION

### Regular Meeting Preliminary Minutes

6:30 p.m., Monday, November 27, 2023

Kenowa Hills High School

3825 Hendershot NW, Grand Rapids MI 49544

#### I. Routine Business

- A. A Regular Meeting of the Board of Education was called to order at 6:30 pm. at the Kenowa Hills High School Media Center, 3825 Hendershot NW, Grand Rapids MI.
- B. President Hart opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Roberts, Robinson and Turner are present. Superintendent Hopkins is present. Director Gilchrist and Assistant Superintendent Dinkelmann are absent, as is Student Representative Ronan Jameyson. Student Representatives Jacob (Jake) Jonker joined at 6:37 pm.
- D. Motion by Member Courtade supported by Member Roberts to approve the agenda.  
**Motion passes 7-0.**

#### II. Recognition and Correspondence

- A. Recognition
- B. Correspondence
- C. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

#### III. Discussion/Information Item

- A. High School Spotlight, Principal Robrahn and Teacher Allie Hughes  
Principal Robrahn noted the professional development in which his staff recently participated. Ms. Hughes highlighted Saffron and his handlers and schedule; his popularity and impact are even more than anticipated. The High School staff are very grateful that the Board has supported having him. Adding Pathways to his schedule will happen soon.
- B. Student Representative Reports, Jake Jonker  
Jake brought up his recent observations and provided an update to the items he noted in his report last month.
- C. Policy Additions/Revisions (Second reading). Questions related to Policy 8531 were addressed, and it was brought up that our website does not show the updates voted upon in the Spring of this year. Superintendent Hopkins noted he would check with NEOLA regarding the status of getting these policies published online.
  1. Policy 1540 - Administrative Staff Reduction/Recalls (New)
  2. Policy 2370.01 - Online/Blended Learning Program (Revised)
  3. Policy 7217 - Weapons (Revised)
  4. Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)
  5. Policy 8305 - Information Security (Technical Correction)

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

CORRESPONDENCE

BOE COMMUNICATION

HIGH SCHOOL  
SPOTLIGHT

STUDENT  
REPRESENTATIVES

POLICY  
ADDITIONS/REVISIONS

6. Policy 8531 - Free and Reduced Price Meals (Revised)

**IV. Public Comment:** 1 attendee provided comments.

*The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy. Any person in violation of the policy for disruptive conduct will be asked to leave. Any threats or suggestions of violence will be turned over to law enforcement.*

PUBLIC COMMENT

**V. Action Items**

A. Motion by Member Labotz supported by Member Courtade to approve the Consent Agenda. **Motion passes 7-0.**

1. October 9, 2023 Committee of the Whole Workshop Meeting Minutes
2. Certified Staff Personnel Report
3. Policy Additions/Revisions
  - a. Policy 1540 - Administrative Staff Reduction/Recalls (New)
  - b. Policy 2370.01 - Online/Blended Learning Program (Revised)
  - c. Policy 7217 - Weapons (Revised)
  - d. Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)
  - e. Policy 8305 - Information Security (Technical Correction)
  - f. Policy 8531 - Free and Reduced Price Meals (Revised)

ACTION ITEMS

CONSENT AGENDA

B. Motion by Member Courtade supported by Member Roberts to adopt the proposed new Board Operating Norms. Report #23-058. **Motion passes 7-0.**

BOARD OPERATING  
NORMS REPORT #23-  
058

C. Motion by Member Labotz supported by Member Courtade to approve the resolution, which indicates Kenowa Hills will continue to levy 100% of the taxes in the summer of 2024. Report #23-059. **Motion passes 7-0.**

SUMMER TAX  
RESOLUTION #23-059

D. Motion by Member Labotz supported by Member Courtade to purchase a new lift system for the box truck from Hoekstra Equipment using Capital Projects Funds in the amount of \$16,732.50. Report #23-060. **Motion passes 7-0.**

BOX TRUCK LIFT  
PURCHASE REPORT  
#23-060

**VI. Future Items for Consideration**

- A. Future Meetings
  1. 12/11/23 6:00 pm Special Meeting, Superintendent Evaluation - Admin Building
  2. 12/18/23 6:30 pm Regular Board of Education Meeting - Middle School
  3. 01/08/24 6:00 pm Organizational Meeting - Administration Building
- B. Go-Around

FUTURE ITEMS FOR  
CONSIDERATION

**VII. Adjournment**

A. Seeing no additional agenda items, President Hart adjourned the meeting at 7:45 p.m.

ADJOURNMENT

Respectfully submitted,

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Danielle M. S. Roberts, Secretary